

City of Umland, Texas
Economic Development Corporation

Minutes of the February 26, 2020 Meeting

A. CALL TO ORDER

The meeting was officially called to order at 5:30 pm by Marian Loep

1. Roll Call

Members in attendance were: Marian Loep, Barbara Ilse, Karen Gallaher, Erica Heideman, and Chris Betz (Honorary Member)

Member(s) absent: Allison Garcia

2. Declaration of Quorum

A quorum was declared.

B. PUBLIC COMMENTS

➤ No public comments

C. ACTION ITEMS

1. Discussion and acceptance of Kathy Nowell's resignation from the EDC Board
Barbara made a motion to accept Kathy's resignation. Erica seconded. Motion carried.

a. Discussion and action to post for the two positions currently vacant on the EDC Board.

We need to post on EDC page. Karen will place on Facebook page and link to our EDC page.

Chris is going to check if uhlandedc.com is available to use as our website and will purchase the domain. We need to place this fee in our budget under operations. Erica is going to ask Brian about fee for setting up our website and Erica has volunteered to be the administrator of the website when set up. This will be on the agenda for our next meeting.

2. Discussion and possible action on approval of January 15, 2020 EDC Board Meeting minutes.

Marian had corrections to make in the minutes 3.b. which was the resolution to complete the Tex-Star application. Marian has already made these corrections and will send the corrected minutes to Barbara and Karen. Karen made a motion to accept the minutes with corrections, Erica seconded. Motion carried.

3. Discussion and possible action on EDC Financials.

a. Review of First Lockhart National Bank statement.

FLNB statement was reviewed. As of January 31, 2020 we have a balance of \$316,240.66. Erica made a motion to accept the bank statement as presented. Barbara seconded. Motion carried.

- b. Report on status of Tex-Star application and transfer of funds.

Karen stated that we need a seal (embossed seal) for the application. Since the EDC does not have a credit card, Karen said that she could use the City credit card and bill the EDC for reimbursement. As soon as application is complete and minutes approved showing \$300,000 was approved to transfer from FLNB to Tex-Star, Karen will make the transfer.

Discussion followed on possibly moving our operating funds to Broadway Bank from FLNB. We will contact Broadway Bank and see if someone can come to our next meeting.
4. Discussion and possible action to host a business mixer for Uhland Businesses and Developers.
 - a. Request from City Council Member Naomi Shrock to host a BBQ Business Mixer.

Ms. Shrock would like to have a mixer with the area businesses and with the developers so that the EDC can meet the developers. There are 23 businesses in the area and four (4) developers. EDC members and City Council will be involved. We will ask Ms. Shrock to provide us with a proposal of what we need to do and also the date of the event. Erica made a motion to give up to \$200 to Ms. Shrock to work with for the business mixer. Karen seconded. Motion passed.
5. Discussion and possible action for legal and/or consultant services.
 - a. Proposal from Victor Garza for both
Would provide legal services for \$100 per hour and would want to get reimbursed for out of pocket expenses. (EDC consultant for \$75 per hour)
 - b. Proposal from The Knight Law Firm. LLP
They represent the City of Kyle. They charge \$175 per hour for new clients. The City of Kyle is pleased with the services they provide.
 - c. Proposal from Akers Law Firm

Do we really need to contract with an attorney? The way that our policies and procedures read it is confusing. We do not need an attorney full time, only when we have documents that need review prior to submitting to city council. Lockhart EDC has a great website. Maybe we can use some of their ideas. They have photos included in their strategic plan.

Erica made a motion to table this action item (legal services) until a future meeting. Barbara seconded. Motion carried.

Karen made a motion to give Victor Garza a 3 month (trial) contract, not to exceed \$1,000 per month pending city council approval. Erica seconded. Motion passed.

Erica will attend next city council meeting and present our wish to hire Victor for 90 days.

We should have at least one EDC member to attend the monthly City Council meeting. We can have a Uhland PNZ report and City Council report.

6. Discussion and possible action to attend Lockhart EDC meeting on March 9 at 6 p.m. Anyone interested should attend.
7. Discussion and possible action to reschedule workshop on the Uhland EDC Strategic Plan. This document has been reviewed by past EDC Consultants and Legal.

April 2nd Planning Workshop from 5:30-8:00. Erica will bring meal and we will each reimburse her.

D. ADJOURNMENT

Karen made a motion to adjourn, Erica seconded. Motion carried.