

City of Umland, Texas
Economic Development Corporation

Minutes of the May 29, 2019 Meeting

1. Call meeting to order
The meeting was called to order at 5:17 pm by Karen Gallaher
2. Roll Call
Members in attendance were: Barbara Ilse, Daniel Heideman, Sharon Heideman, Karen Gallaher, Kathy Nowell, and Marian Loep. Member(s) absent: Karina Ortega
3. Public comments
No public comments
4. Discussion and possible action on approving meeting minutes of May 22, 2019.
Daniel Heideman made a motion to approve the minutes as corrected, Karen Gallaher seconded. Motion carried. (Correction was date of monthly meetings – from fourth Wednesday of each month to third Wednesday of each month)
5. Discussion and possible action on election of officers
Daniel Heideman made a motion to appoint officers as follows:
Marian Loep, President
Karen Gallaher, Vice President
Barbara Ilse, Secretary
Daniel Heideman, Treasurer
Barbara Ilse seconded. Motion carried.
6. Discussion and possible action on adopting a budget
Ann Miller submitted a proposed budget for the fiscal year October 1, 2018 through September 30, 2019. EDC is not currently covered under city insurance. We can be covered for approximately \$20 per year. Consultant does not need to be covered. Ann went through entire budget and some changes/additions were made. Ann will submit amended budget to Karen Gallaher for inclusion on the next City Council agenda. Karen Gallaher made a motion to accept the budget as amended. Kathy Nowell seconded. Motion carried.
7. Discussion and possible action on approving contract to hire a consultant
Ann presented the updated contract and also a timeline schedule for what she wants to accomplish for/with us. Karen Gallaher made a motion to approve the contract with a 30 day written notice of termination added and also the timeline schedule. Sharon Heideman seconded. Motion carried. EDC recommends to the city council to hire Ann Miller as a consultant for us from June 1, 2019 through September 30, 2019.

8. Discussion and possible action on how communications should be structured between EDC members and consultant

Ann will communicate with Marian and bcc other board members. Comments would go to Ann and Marian. Ann will send documents in Word file.

Daniel Heideman asked what organizations we should join. Ann mentioned Opportunity Austin, TEDC newsletter, San Marcos Partnership, Capital Area Economic Development Board.

EDC Agenda needs to be finalized and sent to the City for posting by noon on the Friday prior to the following Wednesday EDC meeting.

Our next meeting is scheduled for Wednesday, June 19, 2019. Items to be included on the agenda are: Report from Ann Miller, meeting minutes, treasurer's report, communication structure.

The contract and budget that we approved will be on the City Council agenda on June 5 for approval.

Ann will take a look at our current bylaws.

Daniel made a motion to adjourn. Barbara seconded. Motion carried – meeting adjourned at 6:25 pm.