

City of Umland, Texas
Economic Development Corporation

Minutes of the July 24, 2019 Meeting

A. CALL TO ORDER

The meeting was called to order at 5:30 pm by Marian Loep

1. Roll Call

Members in attendance were: Daniel Heideman, Erica Heideman, Karen Gallaher, Kathy Nowell, Marian Loep, Karina Ortega, and Ann Miller EDC Consultant.

Member(s) absent: Barbara Ilse.

Guest(s) present: None

2. Declaration of Quorum

Only one member absent, so a quorum was declared. Karen Gallaher volunteered to take the minutes since the secretary was absent.

B. PUBLIC COMMENTS

No public comments

C. ACTION ITEMS

1. Discussion and possible action on approval of June 19, 2019 EDC Board meeting minutes.

Daniel Heideman made a motion to approve the minutes as corrected, Erica Heideman seconded. Motion carried.

2. Discussion and possible action on approval of June 2019 financial report

Ann Miller prepared the financial report using QuickBooks. This is a more detailed report. Ann will continue to prepare the reports until she leaves. She will provide Daniel with detailed instructions on how to use the program. Kathy Nowell made a motion to approve the financial report. Karina Ortega seconded. Motion carried.

3. Discussion and possible action on approval of authorized signatories on bank accounts & signatory policies.

Ann stated that the bylaws show that two signatures are required on our banking transactions (checks). Kathy Nowell made a motion that we pass a resolution effective tonight that we place all four officers on the signatory card at First Lockhart National Bank and will require two signatures. These officers are: Marian Loep, President; Karen Gallaher, Vice-President; Daniel Heideman Treasurer; and Barbara Ilse, Secretary, and that Sharon Heideman be removed from the signatory card. Marian Loep seconded. Motion carried.

4. Discussion and possible action on approval of opening a Tex Pool account for public funds.

After much discussion regarding opening a Tex Pool account or opening an account at another bank, Karen Gallaher made a motion that we pass a resolution tonight to begin the process of opening a Tex Pool account and to transfer funds into that account once the paperwork is completed. Erica Heideman seconded. Motion carried.

5. Discussion and possible action of approval of EDC Expenditure for 2018 park project.

Since the EDC did not meet for a while, we need to approve the expenditure for the park project. Also, we need to have an independent audit of the EDC expenditures/deposits as this has never been done. It was suggested to use the same accountant as the city council to help defray some of the cost. Daniel Heideman made a motion to approve the \$5,000 matched grant playground project. Erica Heideman seconded. Motion carried.

6. Discussion and possible action of creation and appointment of members to the EDC Budget Committee.

Karen Gallaher made a motion to appoint Daniel Heideman, Erica Heideman, and Marion Loep to the EDC Budget Committee. Kathy Nowell seconded. Motion carried.

7. Discussion and possible action of approval of EDC Policies and Procedures, pending legal approval.

Karen Gallaher made a motion to approve the EDC Policies and Procedures pending legal approval. Erica Heideman seconded. Motion carried.

8. Discussion regarding Uhland Economic Development Consultant update.

Ann has met individually with all EDC members except one and said that we all seem to be in the same general area of what we want to see Uhland become. She is working on an outline and will have it to us soon. Ann also stated that she is leaving us but will continue to assist us until the end of August. She hopes to have a Strategic Plan for our approval before she leaves. Ann also mentioned three individuals that might be interested in taking her place. She will contact these individuals to see if they might be interested and set up interviews with us.

9. Discussion and possible action regarding possible Infrastructure Development Workshop.

Karen Gallaher made a motion to schedule a workshop to discuss the infrastructure for the Uhland area. Workshop attendees should include: Uhland EDC, Uhland City Council, County Line SUD, City Attorney, Judy Langford-Grant Writer and potential developers in the Uhland area. Erica Heideman seconded. Motion carried. Ann will try her best to be able to attend this workshop.

10. Discussion regarding Uhland Board President update.

None

11. Discussion regarding Uhland City Council update.

Danny reported that Erica was approved by the council to serve on the EDC board.

12. Future Agenda Item requests.

EDC Logo

Audit

Next meeting will be on August 21st at 5:30.

D. ADJOURNMENT

Meeting adjourned at 6:51 pm