

City of Umland, Texas
Economic Development Corporation

Minutes of the March 2, 2021 Zoom Meeting

A. CALL TO ORDER

The meeting was officially called to order at 5:30 pm by Marian Loep

1. Roll Call

Members joining the zoom meeting were: Marian Loep, Barbara Ilse, Erica Heideman, Kelly Anderson, Chris Betz (Honorary Member), and Victor Garza (EDC Consultant).

2. Declaration of Quorum

A quorum was declared.

B. PUBLIC COMMENTS

No public comments

C. PUBLIC HEARING

None

D. STANDING BUSINESS ITEMS – DISCUSSION ONLY

1. President's Report

a. Two new members needed on EDC board.

We have two positions to fill on the EDC board. We will ask for someone from the City Council to fill one position at our joint meeting. Barbara will ask Victoria Love, who lives in Niederwald, if she would serve on the board and if she lives within 10 miles of the Hays County line.

2. Consultant's Report

a. Erica came across a feed on Facebook that showed Umland Glass and More. Erica messaged them through Facebook and told them about Umland EDC and asked if we could do anything for them. They are working on setting up a shop behind Poco Loco. Erica told them about our Incentive Application.

- b. Erica also visited with Scott Miller who is developing the property at the end of Heidenreich and Gristmill. Victor will set up a meeting with Mr. Miller, Erica and Marian to discuss how the EDC can be of assistance.
3. Planning and Zoning Monthly Report
Because of meeting cancelations and rescheduling, Victor was unable to attend the March meeting. He tried contacting Karen at City Hall to get access to the recording, but has not yet received a response. Victor will report on the March and April meetings at our next EDC meeting.
4. City Council Monthly Meeting Report
Victor and Erica will both attend the next Council meeting which is March 3rd and also a special meeting that has been called on March 10th. The February meeting was a lengthy one. Items of interest to us were:
 - Highway 21 and Hays County Survey spoke about the rerouting of Highway 21. There is plenty of right of way for TXDOT. The City has set up a transportation committee.
 - Speed limits in subdivisions -- they are looking to lower it to 25 mph.
 - Karen is creating a development calendar giving developers due dates the city is implementing.

E. CONSENT AGENDA

1. Minutes of January 26, 2021 EDC Meeting
No comments or corrections.
2. December 2020 Financials
Kelly presented an overview of the bank statement for January 31, 2021. Our beginning balance was \$438,871.43. We transferred \$350,000 to the TexSTAR account. Our ending balance at First Lockhart National is \$87,763.34. Bookkeeping service had not sent January reports yet.

Erica made a motion to accept the minutes and financial reports as presented. Kelly seconded the motion. Motion carried.

F. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Address board seat vacancy due to Karen Gallaher's resignation
Barbara made a motion to accept Karen's resignation. Erica seconded. Motion carried.

2. Change to TexSTAR resolution to remove Karen Gallaher

Chris read an amended resolution removing Karen Gallaher from the TexSTAR account. Marian will be listed as primary on the account. Kelly made a motion to remove Karen and to change the primary to Marian and execute the document. Erica seconded. Motion carried.

3. Creation of EDC Website and new secure email addresses for all EDC board members – Erica

Erica has been a webmaster for a nonprofit organization before and has volunteered to set up our Uhland EDC website. Brian has volunteered to assist Erica with the setup of the website, at no cost, and Erica will maintain it. She will post agendas, minutes, etc. We need to have a registered domain that is unique to our website. There is a hosting monthly fee, which can be paid annually or can be paid three or five years. Erica is familiar with Word Press. We would be able to have our EDC board member application on the website and instead of having to complete a paper copy it could be completed online and emailed to the president. Chris had purchased two website domains: uhlandedc.org and uhlandedc.com. We can cancel the uhlandedc.org domain. It would probably be better to go forward with only one domain. Blue Host is around \$3.00 per month for 50 GBs and for only \$3.00 more you can have unlimited. The hosting account will provide free email, but it has limited disk space. You can purchase an email account through Microsoft or gmail. Email addresses should probably be setup as aliases instead of under the board member's name. Barbara made a motion to accept the proposal as presented and let Erica go forward with the EDC Website design. Kelly seconded. Motion carried.

4. Request debit/credit card from FLNB to use in creating website

We need to have a credit or debit card on file because of the website. Currently we can only have six transactions per month because we have a money market account at FLNB. Marian spoke with Linda Cochran at FLNB. Linda stated that if we get a card, we will have to have a name on the card. Currently, there are three names on the account – Marian, Kelly, and Barbara. Since Kelly is the treasurer it would be logical to have her name on the card. Before we request a card, we need to see what the terms and conditions are for a commercial account at FLNB. Commercial accounts usually have only two days to report fraud. Chris stated that we need to make sure that we would get alerts from FLNB about fraudulent transactions, Marian will contact Linda again tomorrow to see what system they have to send emails to alert account holders. Table this item until next meeting when we have more information.

5. Possible GSMP membership – Victor

Victor went over the proposed MOU between Uhland EDC and GSMP. Kelly made a motion to go forward with the MOU. Erica seconded. Motion carried.

6. Review and approve amended bylaws – Victor

Erica made a motion to table this item until our joint meeting with city council. Barbara seconded. Motion carried.

G. ANNOUNCEMENTS

None

H. EXECUTIVE SESSION

None

I. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS

None

J. ADJOURNMENT

Kelly made a motion to adjourn. Erica seconded. Motion carried.