

City of Umland, Texas
Economic Development Corporation

Minutes of the March 25, 2021 Zoom Meeting

A. CALL TO ORDER

The meeting was officially called to order at 5:30 pm by Marian Loep

1. Roll Call

Members joining the zoom meeting were: Marian Loep, Barbara Ilse, Erica Heideman, Kelly Anderson, Gregory Walt, Chris Betz (Honorary Member), and Victor Garza (EDC Consultant).

Guest: Brian Heideman

2. Declaration of Quorum

A quorum was declared.

B. PUBLIC COMMENTS

No public comments

C. PUBLIC HEARING

None

D. STANDING BUSINESS ITEMS – DISCUSSION ONLY

1. President's Report

a. Status of TexSTAR and removal of Karen Gallaher from the account.

Marian contacted TexSTAR and removed Karen from the account but did not add Barbara since we already have three members listed on the account – Kelly, Erica, and Marian.

b. Two new members needed on EDC board.

Marian would like to contact Victoria Love to see if she would be interested in joining our board. She lives in the Niederwald area, which is within 10 miles from the county line. All agreed to contact Ms. Love to see if she would be interested. With the other vacancy, Marian would like to find a city council member that would like to join us. This would bring the two entities closer together.

In old business, Marian brought up the training that board members are required to take. The open records act and open meetings training should be taken by all members. The training is about an hour in length, and you print a certificate out at the conclusion of the video. <https://www.texasattorneygeneral.gov/open-government/open-meetings-act-training>. <https://www.texasattorneygeneral.gov/open-government/governmental-bodies/pia-and-oma-training-resources/public-information-act-training>

Public funds investment act training should probably be taken by Kelly and Marian. Victor stated that Texas State had an all-day session on Saturday but is not sure if they are still doing that since Covid. Chris commented that Texas State has a self-paced option and that only the treasurer is required to take the course. Kelly will check on price of course.

2. Consultant's Report - Victor

- The GSMP contract has been submitted, but he has not received a reply yet.
- Victor has reached out to Scott Miller but has not been able to get in touch with him. Victor will see if he can get Mr. Miller to attend one of our meetings.
- Victor also attended a special council meeting that focused on development coming in the area. Two developments are: Watermill and Wayside, which are both Mr. Miller's. There are commercial plans for both sites.
- We are still working on putting a joint workshop together for EDC and City Council.
- Victor reached out to Uhland Glass & More via email but has not received a response.

3. Planning and Zoning Monthly Report - Victor

No report. Victor has reached out to get copies of minutes but has not received a response.

4. City Council Monthly Meeting Report – Erica and Victor

Already covered under Consultant's Report.

E. CONSENT AGENDA

1. Minutes of March 2, 2021 EDC Meeting

Correction on Item F, #2 wording will be changed showing Barbara does not need to be added to the TexSTAR account. Marian will send corrected version to Erica to post on website.

2. January 2021 Financials, TexStar and First Lockhart National Bank Statements.

Kelly presented the combined January/February statements for FLNB. Our beginning balance as of 2/1/21 was \$87,763.34 and ending balance as of 2/28/21 was

\$117,361.50. Our TexSTAR account beginning balance was \$350,001.28 and ending balance was \$350,010.24. We earned \$8.96 in interest. Interest rates will vary, and rates do move faster than regular bank rates. January reports from bookkeeping service were sent to EDC members.

Erica made a motion to accept the minutes with corrections and financial reports. Kelly seconded. Motion carried.

F. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and possible action on obtaining a debit card from First Lockhart National Bank - Marian

Marian contacted FLNB again. They suggested a debit card. The credit card would not be tied to our money market account as a debit card would. One person would be responsible for the card; we can establish a daily spending limit and we can have the ATM feature disabled. We would need to generate a letter to FLNB stating the specifications above. Discussion followed about the possibility of opening another account with FLNB (operating fund) and have the card tied to that account. Some of the training that EDC needs to take has a registration fee of \$750. Having a card would make this process more convenient. Also, we need to have a credit or debit card tied to our website to pay those fees. Chris strongly disagrees with securing a debit card, but if we decide to, he agrees with Kelly about opening another account and tying the card to that account. Gregory asked if FLNB gave us the option of a secured credit card where you place x amount of money into it and still receive a statement. Marian stated they did not. No one is in favor of debit card. Marian will contact bank again about opening a separate small account to tie the (secured) credit card to. Item tabled until next month. Erica is fine with tying her credit card to the website until we get this resolved.

2. Discussion and possible action of sites for future EDC meetings – Marian/Erica

Erica spoke with the city and they are moving into all parts of the community center so we would not be able to hold our meetings there. Victor said there are some restrictions as to where we can meet. Facility must be ADA compliant and within the city limits if possible. Since Umland is so small there are not many options. Some options may be: Conference Room at County Line SUD, City Hall (council chamber), Fireworks Company, St. John Church. We will bring this back at our May meeting.

3. Discussion and possible action on providing direction from Board on EDC Website options to include email addresses for Board Members, securing a dedicated phone line, and cost comparisons on telecommunications options – Erica

Erica shared what she and Brian have put together for our website. There is a page for board members that will include a photo of the members. Not everyone has submitted a photo to Erica. Brian stated that he spoke with Naomi Shrock and she will be at city hall before the April 7th city council meeting and will take head shots of council and board members that would like one. Kelly made a motion to use Gmail accounts for email, google voice, and keep zoom capabilities for a year. The cost for these features will run \$749.90 a year. Gregory seconded. Motion carried.

G. ANNOUNCEMENTS

Plum Creek Utility ribbon cutting ceremony at 3:00 on April 7th.

H. EXECUTIVE SESSION

None

I. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS

Brian Heideman, City Council member

J. ADJOURNMENT

Barbara made a motion to adjourn. Gregory seconded. Motion carried. Next meeting is on April 27th at 5:30.